

Center for Economic Research in Pakistan (CERP)

Job Announcement

Organization: Center for Economic Research in Pakistan (CERP)

Project Name: Education

Position Title: Program Assistant

Start Date: 23 April 2018

Duration: 2 Months, can be extended on both parties' agreement

Job Location: Lahore

Study Overview:

Professor Tahir Andrabi and Christina Brown from the Center for Economic Research in Pakistan (CERP) are conducting a study in partnership with Beaconhouse School Systems to understand motivation in teachers, school heads and other school employees. This study will survey 4,000 employees in the Beaconhouse School System to understand what appraisal systems are preferred by employees and managers. In addition, we will look at the effect of different performance appraisal systems on employee effort.

The research study is funded by DfID and part of CERP's broader mission to understand the education system in Pakistan. The results of the study will be used to inform the appraisal system at Beaconhouse Schools, impacting 15,000 employees and will contribute to the literature on how best to incentivize and retain great teachers.

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Please contact education.bss@cerp.org.pk if you have any additional queries.

Role/Responsibility

- Participate in a mandatory training session

- Trim video recordings of daily classroom activity as per prescribed format after necessary editing
- Watch video content from end-to-end multiple times, analyze and score teacher behaviors (or interactions) as per the assigned dimensions
- Code the video recordings as per assigned indicators and maintain accurate records to make a dataset of the recordings
- Maintain compliance to data anonymity and storage protocols related to audio and video files
- Any other tasks assigned by the principal reporting point(s)

Requirements

Education: A college degree i.e. BA/BSc/BSc Hons/MA/MSc/MPhil

Experience: Experience in using computer and android devices is required. Previous experience in reviewing/coding videos is preferred.

Skills: Observant, capable of concentrating for long periods of time. Demonstrate evidence of good technical abilities along with practical use of MS Office (especially MS excel) and editing software. Self-motivated with strong work ethics and the ability to work as part of a team.

Salary

The salary for the Program Assistant position is PKR 30,000 per month (all-inclusive) However, the final salary figure will be commensurate with experience and qualifications.

How to apply: Please send your CV at education.bss@cerp.org.pk. Write Project name and designation in the subject line while sending your CV.