

Job Announcement

POSITION: Research Associate

PROGRAMME: Savings Through Digitization: Evidence from a Savings RCT in Pakistan

POSTING DATE: 25 April 2019

START DATE: June 10, 2019

MINIMUM COMMITMENT: 2 months

LOCATION: Oraan Pte Ltd, 41-C, Bukhari Commercial Avenue, Khayaban-e-Bukhari, DHA Phase 6, Karachi, Pakistan.

About CERP

The Centre for Economic Research in Pakistan, or CERP, is a leading independent nonpartisan policy institution focused on improving decision making in Pakistan through evidence-informed research, engaging with policy counterparts with real policy challenges and designing and advising on high impact reforms based on data. At CERP, we also deploy cutting edge pedagogy tailored for Pakistan and provide data insights to the private sector on product and process design.

Program Description

Faizaan Kisat, a CERP Graduate Student Fellow and PhD student at the Department of Economics at Princeton University, is conducting a randomized trial in Karachi, Pakistan in partnership with Oraan Pte Ltd, a financial services focused technology startup. The trial will assess the relative importance of information versus market access in driving individuals' savings behavior.

Position Description

This is a full-time position based in Karachi. The Research Associate will play a major role in processing and analyzing data currently being collected as part of a baseline survey. The associate will also assist the Oraan team in executing the randomization design. The position is challenging but rewarding – only apply if you are the type of person who takes charge and responsibility, can do good work with little supervision, and are not afraid to learn new things in order to get the job done. The ability to take on challenges is essential. Key tasks to be performed by the associate, include (but are not limited to) the following:

Executing Survey

- Conducting the baseline survey based on discussions with project teams.
- Reviewing survey data and incorporating constraints to validate logical checks.
- In consultation with operational and academic leads, design and iterate new data collection tools and instruments.

Monitoring and Evaluation

- Organize, oversee and quality assure baseline survey as well as other on-going data

collection efforts.

- Organize, implement and create process for piloting, high-frequency checks, back-checks and spot-checks.
- Input and code up survey responses, and provide preliminary insights based on the analysis of survey data.
- Creating processes for cleaning any errors that may stem from data entry or bad source material.
- Coordinating any data related questions or concerns with the project teams and stakeholders.
- Ensuring all data quality protocols are followed including auditing enumerators and performing daily checks of the incoming data; correcting the errors of staff iteratively to ensure the data is of the highest quality.

**This is not an exhaustive list of tasks and tasks may be added or modified based on the needs of the assignments or as directed by the line managers.*

Qualifications

- Bachelor's degree (at minimum) from a recognized university in a relevant quantitative discipline e.g. Economics, Public Policy, Computer Sciences or a related discipline.
- Demonstrated knowledge of data management of large datasets as well as data collection, quality checks of data, and presentation of data.
- Experience with data management, data analysis, and applied statistics including proficiency in Excel and STATA.
- Ability to conduct fieldwork related to the project in urban areas, including field visits
- Ability to work closely in a small team and take direction.
- Ability to take a well-defined problem and come up with a response based on an independent analysis of the data.
- Demonstrated ability to manage tasks effectively and coordinate between project members.
- Comfortable communicating with key stakeholders in the public and private sectors. Willing to take on added responsibility as the project progresses.
- Fluent in English and Urdu.

Salary and title

For this position, both salary and title will be commensurate with experience and qualifications.

How to Apply

Please follow the instructions below. Any applications or CVs submitted outside this process will not be considered. Only successful candidates will be contacted.

Interested candidates should:

1. Fill out the online form found [here](#). Please put "Karachi Project" as your first priority
2. Send an email to careers@cerp.org.pk with the subject "CERP Research Team-Karachi Project". Please include a cover letter, CV, and transcript(s).