

## Job Announcement

**POSITION: Research Assistant, Mapping the KP Education Sector**

**LOCATION: Lahore/Peshawar/Islamabad**

**START DATE: As soon as possible**

**LENGTH OF COMMITMENT: One year minimum**

**EXPERIENCE: Bachelor's or Master's in Economics, Social Sciences, or equivalent**

### *Organisation*

The Centre for Economic Research in Pakistan (CERP) is seeking a Research Assistant to support the Education Programme in collaboration with the Khyber Pakhtunkhwa (KP) government and the Department for International Development (DFID) to determine the role of the private education sector in KP for informed, innovative policy solutions to education provision challenges in the province. The exercise will comprise of a data collection component as well as a mapping of private education stakeholders to identify, analyse and evaluate the existing delivery system and potential for growth.

The Education Programme at CERP oversees implementation of its six-year DFID-funded Research on Improving Systems of Education (RISE) project in Pakistan. The project is a wide range of studies and activities examining the nature of frictions embedded in different parts of the Pakistani education system. The project will be managed in collaboration with a team from Evidence for Policy Design (EPoD) at Harvard Kennedy School, and a team of researchers based in the United States and Pakistan. EPoD is a research programme that works to promote the use of analytical insights, drawn from economics and backed by rigorous evidence, to inform the design and implementation of public policies and programmes around the world.

### *Job Description and Responsibilities*

The individual will have the following responsibilities:

#### Data management and analysis

- Work with the project team for the design and piloting of interventions through field visits and data analysis
- Work with in-house teams to administer survey roll outs
- Manage data under the project, including organisation of files and cleaning data for use in analysis
- Oversee and monitor implementation of interventions for evaluations
- Analyse data for academic and non-academic audiences
- Draft reports for donors and project partners
- Travel regularly to various rural and urban parts of KP, including the newly merged districts, to support and/or oversee implementation.

#### Landscape Analysis

- Build and manage relationships with private education stakeholders within and outside of KP, including traditional and alternative education service providers as well as experienced education entrepreneurs
- Plan and organise events such as education policy-centred dialogues and workshops
- Travel regularly to engage with private education stakeholders across Pakistan
- Any other activities as assigned by the Project Manager and Senior Program Manager(s).

***Required Qualifications***

- Bachelor's or Master's in Economics, Social Sciences, or equivalent
- 1 – 2 years of relevant work experience
- Ability to work closely with multiple team members simultaneously and in a collaborative manner
- Well-organized with ability to multitask, be flexible in an environment with changing priorities, and think and respond quickly while maintaining attention to detail and successfully meeting goals and deadlines.
- Attention to detail and excellent writing and presentation skills.
- Proven ability to handle several different tasks at one time, successfully complete tasks assigned, and meet deadlines.

***How to Apply***

Interested candidates should fill out this [online form](#) and additionally submit a CV, cover letter, transcripts and the names and contact information of three references (academic or professional) to [education.program@cerp.org.pk](mailto:education.program@cerp.org.pk) and [careers@cerp.org.pk](mailto:careers@cerp.org.pk) with the following subject line: “**Research Assistant, KP Education**”.

***Deadline for submission of applications:*** Applications will be considered on a rolling basis. Only successful candidates will be contacted regarding further steps in the application process.